



SUNCOR

SunCares Bereavement Grant

Quick Reference Guide



Bereavement Grant

- The Bereavement Grant is for a Suncor employee or retiree wanting to make a gift in memory of someone from the Suncor family who has passed away. Gifts are made to eligible community organizations.

Guidelines

- A \$300 donation will be made on behalf of a:
 - Full- or part-time Suncor employee who has passed away;
 - Current member of the Suncor Energy Board of Directors who has passed away;
 - Retiree of Suncor or its subsidiary companies who has passed away.

- A \$100 donation will be made on behalf of:
 - An immediate family member of a full- or part-time Suncor employee who has passed away. Immediate family includes spouse, parents, child, sibling, grandparents, grandchildren, mother/father-in-law, sister/brother-in-law or daughter/son-in-law;
 - Any employee or retiree may submit an application on behalf of a colleague whose family member has passed away. A copy of the obituary is required to process the grant and must be attached to the application, or emailed.

Applying for a Bereavement Grant

- To request a Bereavement Grant you will need the following to enter in the online application form:
 1. Name of organization you would like to dedicate a donation from Suncor or the Suncor Energy Foundation
 2. A copy of the obituary to upload into the online application form. If you are unable to upload as an attachment, please email to suncares@suncor.com

Accessing online application form

- Access online application form [here](#) and select “Begin a new application” to complete the form. The form can also be accessed through [The Core](#) or www.suncor.com.
- You will receive an email confirming receipt of your request. Once the request has been reviewed, you will receive another email confirming the approval of your request.
- Upon approval of your request, the donation will be sent directly to the organization within 4-6 weeks.